

Expunction Procedures Potter County, Texas

The person seeking an expunction must include the correct agencies in the Application and Order of Expunction to ensure the person's arrest file is completely expunged.

The following is a list of agencies that may be involved in the expunction process. In your petition, please include the physical, mailing or email address of each agency. For each agency you include **that does not have an email address, you must pay a \$25 fee** for the "issue expunction – certified mail" which includes mailing of the Notice and Order. **No fee is required for the "issue expunction – certified mail" if you include the agency's email address in the Petition/Order.**

This list is not all-inclusive. You should include any outside agency that has published your information concerning the charge/arrest.

County Agencies

Potter County District Clerk

PO Box 9570
Amarillo, TX 79105
criminalinformation@co.potter.tx.us

Potter County Clerk

ATTN: Kourtney
500 S. Fillmore Street, Suite 201
Amarillo, TX 79101
countyclerk@co.potter.tx.us

Potter County District Attorney

ATTN: Veronica
501 S. Fillmore, 5A
Amarillo, TX 79101
veronicacoffee@co.potter.tx.us

Potter County Attorney

500 S. Fillmore Street, Suite 301
Amarillo, TX 79101
jacksonlatimer@co.potter.tx.us

Potter County Sheriff

ATTN: Expunctions
13103 NE 29th
Amarillo, TX 79111
soexpunctions@co.potter.tx.us

Potter County CSCD

thinakonel@pottercscd.org
trand@pottercscd.org

State Agencies

Texas Department of Public Safety (they report to Federal Agencies)

Criminal Records Services

PO Box 4143

Austin, TX 78765-4143

expunctions@dps.texas.gov

Additional Agencies

ADP, Inc.

1 ADP Blvd

Roseland, NJ 07068

Public Data

7750 N. MacArthur Blvd, Suite 120-290

Irving, TX 75063

This list is required to be published and maintained by the District Clerk of the County pursuant to Senate Bill 1667, passed during the 89th Legislative Session, effective 9/1/2025.

Self-Represented Litigants

An expunction order obliterates an arrest from the person's criminal history record and all files associated with the arrest and charge. There are certain conditions that must be met to be eligible for an expunction. For this information and more, you are encouraged to consult with an attorney. If you do not wish to consult an attorney, please visit the following website for guidance and forms:

texascourthelp.gov

texaslawhelp.org

selfhelp.efiletexas.gov (eFile Texas)

[Texas State Law Library](#)